



INTRODUCTION TO PAINT SHOP PRO

COURSE DURATION: 2 Days

Paint Shop Pro is a digital imaging program, which is used to retouch, colour and modify images. This course covers the basic aspects of Paint Shop to manipulate and edit images easily. Some of the new and exciting features, appropriate to this level, are explored, to enable you to extend your use of the program.

PRE-REQUISITES

Basic system knowledge and experience of other programs.

COURSE OUTLINE

Finding your way around Paint Shop

- Paint Shop tool box
- Paint Shop palettes
- Organising and docking palettes
- Menus and dialog boxes
- About image resolution
- Saving and exporting images
- Understanding different file formats
- Saving as native Paint Shop files
- Saving as GIF, JPEG, PNG

The Basics

- Creating new images
- Opening, saving and closing images
- Importing scanned images
- Using guides and smart guides
- Cropping and rotating images

Sourcing photos

- Downloading photos from your camera
- Scanning existing photos
- Scanning multiple items

Masking

- Basic selection methods
- Adding, subtracting and intersecting selections
- Saving and loading selections

Colour correction

- Colour theory
- Converting image modes
- Image adjustments
- Automatically correct colour
- Red eye correction
- Cloning

Retouching Your Photos

- Using the makeover tools
- Smoothing out skin
- Removing scratches

Adding Borders and Text

- Adding borders to a photo
- Adding text to a photo
- Creating picture frames
- Automatic drop shadows and live effects
- Adding visible watermarks

Layers

- Introduction to layers
- Creating new layers:
- Moving layers
- Grouping layers
- Deleting layers
- Applying layer styles

Organizing Your Photos

- Using the Organizer to find and view photos
- Using Photo Trays to stay organized
- Creating slideshows
- Searching with keywords and ratings

Printing and Sharing Your Photos

- Printing single images
- Printing multiple photos
- Sending photos by email

CREATIVITY AND EFFICIENCY

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